

# ESF Short Record ILR Form 2008/09

This form should only be used for learners on the ESF Co-financing New Plan 2007/13. Fields not required have been pre-populated with default values

Change notification

L/A03 Learner Reference Number

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## ESF SR – Part A – Learner Information

### Section 1 – To be completed by the LEARNER – Please complete in BLOCK CAPITALS using Black Ink

L09 Learner's Surname

L10 Learner's Forenames

L11 Date of birth dd/mm/yyyy

L13 Sex (M or F)

										1	9									

L18/L19 Address (current)

House No. / Name & Street	Suburb / Village
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L20 / L21

Town / City	County
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L17 Home Postcode (of Permanent Address Prior to enrolment)

L23 Contact Telephone No. (inc STD Code)

L14 Learning Difficulties/Disabilities

Do you consider yourself to have a long term disability, health problem or any learning difficulties (Y/N/blank)

L15 Disability or Health Problem

01 Visual impairment	<input type="checkbox"/>	08 Temporary disability after illness e.g. post viral or accident	<input type="checkbox"/>
02 Hearing impairment	<input type="checkbox"/>	09 Profound complex disabilities	<input type="checkbox"/>
03 Disability affecting mobility	<input type="checkbox"/>	10 Aspergers syndrome	<input type="checkbox"/>
04 Other physical disability	<input type="checkbox"/>	90 Multiple disabilities	<input type="checkbox"/>
05 Other medical condition e.g. epilepsy	<input type="checkbox"/>	97 Other	<input type="checkbox"/>
06 Emotional / Behavioural difficulties	<input type="checkbox"/>	98 No disability	<input type="checkbox"/>
07 Mental health difficulty	<input type="checkbox"/>	99 Not known/information not provided	<input type="checkbox"/>

L16 Learning difficulty

01 Moderate learning difficulty	<input type="checkbox"/>
02 Severe learning difficulty	<input type="checkbox"/>
10 Dyslexia	<input type="checkbox"/>
11 Dyscalculia	<input type="checkbox"/>
19 Other specific learning difficulty	<input type="checkbox"/>

20 Autism spectrum disorder	<input type="checkbox"/>
90 Multiple learning difficulties	<input type="checkbox"/>
97 Other	<input type="checkbox"/>
98 No learning difficulty	<input type="checkbox"/>
99 Not known/information not provided	<input type="checkbox"/>

L12 Ethnicity

11 Asian or Asian British - Bangladeshi	<input type="checkbox"/>	20 Mixed – White and Black African	<input type="checkbox"/>
12 Asian or Asian British – Indian	<input type="checkbox"/>	21 Mixed – White and Black Caribbean	<input type="checkbox"/>
13 Asian or Asian British – Pakistani	<input type="checkbox"/>	22 Mixed – Any other mixed background	<input type="checkbox"/>
14 Asian or Asian British – Other Asian background	<input type="checkbox"/>	23 White – British	<input type="checkbox"/>
15 Black or Black British – African	<input type="checkbox"/>	24 White – Irish	<input type="checkbox"/>
16 Black or Black British – Caribbean	<input type="checkbox"/>	25 White – Other White background	<input type="checkbox"/>
17 Black or Black British – Other Black background	<input type="checkbox"/>	98 Any Other	<input type="checkbox"/>
18 Chinese	<input type="checkbox"/>	99 Not known/Not provided	<input type="checkbox"/>
19 Mixed – White and Asian	<input type="checkbox"/>		

**Data Protection Act 1998** The information you provide will be passed to the Learning and Skills Council (the LSC). The LSC is responsible for funding, planning and encouraging education and training for young people and adults in England, and is registered under the Data Protection Act 1998. The information you provide will be shared with other organisations for the purpose of administration, careers and other guidance, and statistical and research purposes. Other organisations with which we will share information include, the Department for Innovation, Universities and Skills, Connexions, Higher Education Statistics Agency, Higher Education Funding Council for England, educational institutions and organisations performing research and statistical work on behalf of the LSC or its partners. The LSC is also a co-financing organisation and uses European Social Funds from the European Union to directly or indirectly part-finance learning activities, helping develop employment by promoting employability, business spirit and equal opportunities, and investing in human resources. Further information about partner organisations and what they do, may be found at [www.lsc.gov.uk/National/Partners/Data/help/dataprotection](http://www.lsc.gov.uk/National/Partners/Data/help/dataprotection)

At no time will your personal information be passed to organisations for marketing or sales purposes. From time to time students are approached to take part in surveys by mail and phone, which are aimed at enabling the LSC and its partners to monitor performance, improve quality and plan future provision.

Tick box L27a if you do not wish to be contacted by the LSC or its partners in respect of surveys and research. The LSC values your views on education or training which you receive, and will use these to help bring about improvements for learners in England. The LSC or its partners may wish to contact you from time to time about courses, or learning opportunities relevant to you. Please tick box L27b if you do not wish to be contacted about courses or learning opportunities by post.

L27a

L27b

This activity is part-financed by the European Union through the European social Fund (ESF). ESF supports activities to extend employment opportunities and develop a skilled workforce..



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Learner's Signature

Date

I certify that the information contained on this form is correct.

Change notification

L09 Learner's Surname

L10 Learner's Forenames

**ESF SR – Part B – Learning Aim Information**

**Section 2 – Learning Aim Start - To be completed by the PROVIDER at the start of the learning aim**

L/A03 Learner ref. no.											E24 Unique learner number										
L25 LSC No.	0	1	0	L01 Provider no (UPIN)	1	1	7	8	2	9	E25 UK provider ref. no	1	0	0	1	0	1	2	5		
L35 Prior attainment level <small>What is the highest level achieved by the learner to date that is relevant to the sector or occupation</small>				A09 Learning aim reference	Z	9	0	A	C	A10 LSC funding stream (tick applicable box)	70	<input checked="" type="checkbox"/>	80		10						
A23 Delivery location postcode						A24 SOC Code (skill category) <small>This field should be zero filled</small>	0	0	0	0	A46 National learning aim monitoring	9	9	9	9	9	9				
A58 ASL provision type	▼ ▼		A49 Special projects and pilots	▼ ▼ ▼ ▼ ▼					A59 Planned credit value <small>Only required for QCF learning aims</small>	▼ ▼ ▼											
E08 Date started ESF co-financing (A27)			2		0	E22 Project dossier no (priority level)	0	8	0	4	5	L	E	M	1						
E09 Planned end date for ESF co-financing (A28)			2		0	E23 Local project no.	0	1	6	E11 Industrial sector of learner's employer	9	8									
E18 Delivery mode (enter up to 4) <small>This field should be space filled</small>	▼ ▼ ▼ ▼				E12 Employment status on day before starting ESF project			E15 Type and size of learner's employer	9	8											
E19 Support measure to be accessed by the learner (enter up to 6) This field should be space filled	▼ ▼ ▼ ▼ ▼ ▼					E13 Learner's employment status	9	8	E16 Addressing gender stereotyping <small>This field should be space filled</small>	▼ ▼ ▼ ▼ ▼											
E20 Learner Background (enter up to 3)	9	8	9	8	9	8	E14 Length of unemployment before starting ESF project			E21 Support measure for learners with disabilities <small>This field should be zero filled</small>	0	0									

I certify that the information contained in Section 2 is correct

Provider's Signature				Print Name				Date			20
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**Section 3 – Programme End - To be completed by the PROVIDER at programme end**

A34 Completion status		A35 Learning outcome		A36 Learning outcome grade				L39 Destination	
A60 Credits achieved <small>Only required for QCF learning aims</small>	▼ ▼ ▼	A50 Reason learning ended	▼ ▼	E10 Date ended ESF co-financing (A31)			20		
I certify that the information contained in Section 3 is correct		Provider's Signature	Print Name				Date	20	

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**Section 4 – Special Monitoring - To be completed by the PROVIDER**

L41 local LSC learner monitoring																				
L42 Provider specified learner data																				
A47 Local LSC learning aim monitoring																				
A48 Provider specified learning aim data																				