

Safe Learning

Health and Safety for Learning Provision



WORKSHOP DATE	Tuesday 12th October 2010 9.30am to 12.30pm
DESIGNED FOR	The workshop is aimed at all members, particularly those currently delivering under DLDC contracts and programmes, work based placements and activities.
COURSE CONTENT	The workshop will introduce the health and safety aspects of the Safe Learner Blueprint and ensure participants are aware of risk assessment tools and their obligations under RIDDOR.
BENEFITS TO YOU/YOUR ORGANISATION	To demonstrate compliance with safe learner principles and contribute to the self assessment process.
TUTOR	Lisa Vernon, MBA, PGCE
VENUE	The Enterprise Centre, Bennerley Avenue, Cotmanhay, Ilkeston. Derbyshire, DE7 8PF
COST	The workshop is free for members. A charge of £35.00 will apply to non members. Should you fail to attend, an administration fee of £35.00 will be invoiced.
BOOKINGS	EARLY BOOKING IS ADVISED Please complete the booking form overleaf.
FURTHER ENQUIRIES	Contact Jenna Shaw at the Derbyshire Learning & Development Consortium if you would like further information on 01332 265960.

Booking Form

COMPLETING THIS FORM

*If you have any difficulty completing this form please contact
Derbyshire Learning and Development Consortium*

Workshop Title	Date & Time	Fee to Pay
Safe Learning—Health and Safety for Learning Provision	Tuesday 12th October 2010 9.30am—12.30pm	£35.00 for non members. Should you fail to attend, an administration fee of £35.00 will be invoiced.

PERSONAL DETAILS (Please write in block capitals)

Full Name: _____

Job Title: _____

Name & Address of Organisation: _____

Post Code: _____ Tel No: _____

Email: _____

In what capacity do you work with the above named organisation? i.e. volunteer, employee

Please let us know if you have any particular training or accessibility needs:

Bookings will only be made on receipt of the completed booking form.

- I enclose a cheque (made payable to Derbyshire Learning and Development Consortium)
- Please invoice me

Booking fees will not be refunded for cancellations notified less than 3 weeks from the start date of the course. Please note that payment via invoice will be claimed whether or not you attend the course if 3 weeks notice is not given.

How did you hear about this course? _____

Signature: _____ **Date:** _____

If you would like more information about becoming a member of Derbyshire Learning & Development Consortium please tick box for a membership pack.

Please return your booking form to Hilary Slater, Derbyshire Learning & Development Consortium, 32 Charnwood Street, Derby, DE1 2GU